



Agenda

**Lake of the Woods Development Commission
Special Meeting
Thursday, October 11, 2012 9:00 a.m.
City Hall – Council Chambers**

A. Declaration of Pecuniary Interest and the General Nature Thereof:

- a) On today’s agenda
- b) From a meeting at which a Member was not in attendance

B. Additions to the Agenda:

C. Confirmation of Minutes:

D. Commission Deputations or Presentations:

E. New Business - Reports:

Item#	Report Subject	Disposition
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Executive

1. LOTWDC Q3 Report to Council

Recommendation:

THAT the Quarter 3 Lake of the Woods Development Commission Report be hereby adopted and forwarded for presentation to Council at the October 15, 2012 Committee of the Whole meeting.

Finance

2. LOTWDC 2013 Operating Budget

Recommendation:

THAT the Lake of the Woods Development Commission hereby adopts its 2013 Operating Budget as submitted to the City’s Budget/Auditor General for presentation to Council at the October 25, 2012 Budget Committee meeting.

3. LOTWDC Signing Authority

Recommendation:

THAT the Lake of the Woods Development Commission hereby confirms financial signing authority for amounts up to \$5000 each for the Economic Development Officer and the Tourism Development Officer; and

THAT the Lake of the Woods Development Commission hereby confirms the acquisition of a Visa card for the Economic Development Officer and the Tourism Development Officer with a limit of \$5000 per card; and

THAT the Lake of the Woods Development Commission hereby authorizes the acquisition of a Visa card for conducting Lake of the Woods Development Commission business with a limit of \$1000 for Administrative Assistant, Heather Lajeunesse; and

THAT the Lake of the Woods Development Commission hereby confirms financial signing authority for its Chair, Vice-Chair, Treasurer, Secretary and Business Development Chair for amounts over \$5000

F. Financial Report

G. Communications and or Announcements

H. Other Commission Business:

I. Next meeting Date:

- October 31, 2012 at 9:00 a.m.

12. Motion to Adjourn Meeting to closed:

That this meeting be now declared closed at _____ a.m.